

May 17, 2001

TO: Members of the MAG Telecommunications Advisory Group

FROM: Jim Hull, Mesa, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, May 24, 2001, 10:00 a.m.
MAG Office, Suite 200, Palo Verde Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend **either in person or by telephone conference call**. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad) followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

If you are attending in person, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

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| <ol style="list-style-type: none">1. Call to Order2. <u>Approval of April 26, 2001 Meeting Minutes</u> | <ol style="list-style-type: none">2. Review and approve meeting minutes. |
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<p>3. <u>MAG Regional Videoconferencing System (RVS) Update</u></p> <p>The MAG Regional Videoconferencing System (RVS) will implement videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. A project update will be provided.</p>	<p>3. For information and discussion.</p>
<p>4. <u>Marketing Working Group</u></p> <p>Since the last meeting of the MAGTAG, the marketing working group met to discuss hosting a Videoconferencing Forum II - Marketing Best Practices, a MAGTAG celebration, MAG committee videoconferencing demonstrations, open houses and a media event for the purpose of marketing the RVS and encouraging its use. Draft promotional materials and letters will be distributed to all site coordinators at the June TAG meeting. An update will be provided.</p>	<p>4. For information and discussion.</p>
<p>5. <u>Possible Working Groups and Forums</u></p> <p>At the last meeting of the MAGTAG, members brainstormed about possible forum/workshop topics of interest to them and their jurisdictions. A list of topics has been made and MAGTAG members will be asked to prioritize this list and designate a person responsible for carrying out selected areas.</p>	<p>5. For information and discussion.</p>
<p>6. <u>MAG Regional Community Wide Area Network (WAN) Study Update</u></p> <p>MAG has identified a need for a MAG Regional Community Wide Area Network (WAN) within the MAG region. The primary objective of this WAN is to support multi-modal transportation related activities which ultimately reduce vehicle</p>	<p>6. For information and discussion.</p>

miles traveled, relieve traffic congestion, and reduce air pollution. MAG has selected Kimley-Horn and Associates to provide services which will further define the needs of the WAN, identify WAN communication architecture options, and develop an implementation plan for the selected WAN communication architecture. An explanation will be given of the information being asked of member agency staff by Kimley-Horn. An update will be provided.

7. Regional Connections

Regional Connections will further e-mail and Internet connectivity as well as create a basic web presence for those member agencies who are not yet using these technologies. An update will be provided.

8. Telecommunications Strategic Plan

As part of the close-out of the FY 2001 MAG federally funded program, \$14.4 million became available from deferred projects. \$5.7 million in acceleration projects were recommended and to date \$6.5 million in new projects have been recommended, including the Telecommunications Strategic Plan for \$250,000. This project will go before the MAG Regional Council on May 23, 2001. A status report will be provided.

9. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAGTAG.

10. Date of Next Meetings

The next meeting of the MAGTAG is scheduled for June 28, 2001 from 10:00 a.m. - 12:00 p.m. This meeting will be a celebration for the launch of the Regional Videoconferencing System. The

7. For information and discussion.

8. For information and discussion.

9. For information.

10. For information.

remainder of meetings for 2001 are as follows:

July 26, 2001,
August 23, 2001
September 13, 2001
October 25, 2001
November 29, 2001
December 27, 2001